

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES**

**DECEMBER 12, 2024**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, December 12, 2024, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe

Charles Pleasant

Mitchell Jones

Angela Orth

The following persons were also in attendance via Zoom: Howard Katz                      Vicky Linsalata

The following persons were also in attendance:

Nick Perkins

Jessica Frazier

AJ Stacer

Amanda Bartlett

THE MEETING was called to order by President Howe at 4:03 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

**PUBLIC COMMENT**

1. PUBLIC COMMENT: None

**CONSENT ITEMS**

2. APPROVE REGULAR MEETING MINUTES FROM THE NOVEMBER 14, 2024 REGULAR MEETING;
3. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR JANUARY 2025;
4. APPROVE PUBLICATION NOTICE OF THE DISTRICT'S NOTICE OF ADMINISTRATIVE OFFICE;
5. APPROVE THE FILING OF THE DISTRICT'S 2025 ANNUAL REPORT WITH THE DEPARTMENT OF EMERGENCY MANAGEMENT;

*Ms. Frazier said that a draft had been updated.*

*Commissioner Jones moved and Commissioner Pleasant seconded to approve the consent items. The motion passed unanimously.*

## **REPORTS**

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES;

*No report.*

7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;

*Ms. Frazier discussed the income statement as of September 30<sup>th</sup> and the cash balances as of November 30<sup>th</sup>. The District Audit is nearly complete; however, there are a few outstanding questions that need to be resolved before its completion.*

*Commissioner Orth moved and Commissioner Pleasant seconded to approve the Treasurer's report. The motion passed unanimously.*

8. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;

*Chief Perkins shared call volumes are up and congratulated the 5<sup>th</sup> ambulance placed in Station 6. He continues to see improvements on call processing times, but noted the delay is still on ambulances. The county provided funds to the city of Austin for additional providers, but questions remain on this program. He noted more C4 will be deployed across the district. He added they will get community paramedic services.*

9. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, ADMINISTRATIVE MATTERS, AND OTHER DISTRICT LEGAL MATTERS;

*No report.*

President Howe adjourned the meeting at 4:19 p.m.

The next Board meeting is scheduled for January 8, 2025

Respectfully Submitted By:

Sequina Allen

Board Recorder